

**Gilchrist County Clerk of Court
Fee and Service Charge Schedule**

Effective July 1, 2014 (7/1/14)

Circuit Civil Service	Fee
Circuit Civil (For each defendant over five add \$2.50)	\$ 400.00
- Lis Pendens: Recording fee for 1 page	5.00
- for each additional page	4.00
- indexing more than 4 names, for each additional name	1.00
Issue Summons, per summons, per defendant, incl. alias, pluries summonses	10.00
Counterclaim, Counterpetition, Crossclaim, Third-party complaint	395.00
Mortgage Foreclosure/Real Property Actions	
- Claim = 0-\$50,000	400.00
- Claim = \$50,000.01 - \$250,000.00	905.00
- Claim = \$250,000.01 or more	1,905.00
Mortgage Foreclosure/Real Property Counterclaims	
- Claim = 0-\$50,000	395.00
- Claim = \$50,000.01 - \$250,000.00	900.00
- Claim = \$250,000.01 or more	1,900.00
Marriage Dissolution Action & Judgment fee (\$10.50)	408.00
Marriage Dissolution Counterpetition	295.00
Marriage Dissolution Counterclaim, initial filing not marriage dissolution	392.50
Paternity Action or Grandparent Visitation Petition	300.00
Paternity Counterclaim/counterpetition or Grandparent Visitation counterpetition	295.00
Domestic, Repeat, Date, Sexual Violence Injunction	0.00
Attachment, Replevin, Distress (in addition to main case filing fee)	85.00
Garnishment Action	85.00
Severance of action	18.00
Non-resident plaintiff FS 57.011, Fla. Stat.	100.00
Foreign judgment registration (money judgment)	42.00
Reopen Fee * See Information	50.00
Malpractice 90-day extension	42.00
Eminent Domain Registry Fee	170.00
Foreclosure Sale Fee	70.00

NOTE: In all courts - Certified/registered mail costs to be paid by party requesting service.

County Civil		
Service		Fee
Claims (For each defendant over five add \$2.50)		
- Less than \$100		\$55.00
- \$100 to \$500		80.00
- \$500.01 to \$2,500		175.00
- \$2,500.01 to \$15,000		300.00
Issue Summons, per summons, per defendant, incl. alias, pluries summonses		10.00
Counterclaim, Crossclaim, Third-party complaint > \$2,500 & <\$15,000		295.00
Removal of Tenant and/or claims		
- up to \$15,000.00		185.00
Attachment, Replevin, Distress (in addition to main case filing fee)		85.00
Garnishment Action		85.00
Claim filed with replevin where property value is \$1,000 or less		130.00
Foreign Judgment Registration		42.00
Reopen (Claims < \$500)		25.00
Reopen (Claims > \$500) * See Information		50.00
Ordinance Violation 28.2402(1)(a), Fla. Stat.		10.00

Probate		
Service		Fee
Summary Administration < \$1,000		\$ 235.00
Summary Administration > \$1,000		345.00
Formal Administration		400.00
Ancillary Administration		400.00
Curatorship		400.00
Caveat		41.00
Notice of Trust not filed with probate case		41.00
Disposition of personal property without administration		231.00
Petition to determine heirs		231.00
Petition to open safe deposit box, enter rooms and places		231.00
Petition to admit authenticated copies/exemplified copies or transcript to record		231.00
Signing of Oath of Witness to Will		3.50
Petition to Determine Homestead		231.00
Petition to Settle Minor's Claim		231.00
Foreign Wills		231.00
Reopen fee * See Information		50.00

Guardianship Service	Fee
Guardianship (Person and Property)	\$ 400.00
Guardianship (Person Only)	235.00
Guardianship (Advocate)	235.00
Guardianship (Veterans')	235.00
Petition for determination of incompetency	231.00
Petition for settlement of a minor's claim	231.00
Foreign guardian to manage property of a foreign ward	231.00
Conservatorship	400.00
Audit Inventory less than \$25,000.00	0.00
Audit Inventory \$25,000.00 or greater	85.00
Audit Annual Accounting less than \$25,000.00	20.00
Audit Annual Accounting \$25,000.01 ≤ \$100,000.00	85.00
Audit Annual Accounting \$100,000.01 ≤ \$500,000.00	170.00
Audit Annual Accounting over \$500,000.00	250.00
Reopen Fee * See Information	50.00
Professional Guardian File	7.50

Appeals Service	Fee
Appeal from County to Circuit	\$281.00
Cross appeal- County to Circuit Court for claims >\$2,500 [34.041(1)(c) Fla. Stat.]	295.00
Appeal to District Court of Appeal: (Separate Checks)	
Fee to Clerk of Circuit Court	100.00
Fee to Clerk of DCA	300.00
Fee to Clerk of Supreme Court (for appeal to Florida Supreme Court)	300.00
Certification of the record	7.00
Preparing, numbering and indexing an original record of appellate proceedings per document	3.50

Marriage License Service	Fee
Marriage license application, preparation, administering oath; issuing, sealing, recording, and providing certified copy of marriage license:	
- without premarital preparation course [28.24(23), 741.02, 741.01(1-4) Fla. Stat.]	\$ 93.50
- with premarital preparation course [28.24(23), 741.02, 741.01(1-2),741.0305 Fla. Stat.]	61.00
Duplicate or amended marriage license [28.24(23) Fla. Stat.]	30.00

Domestic Relations/Child Support

Service	Fee
Payoff statement [61.14(6)(f)(1) Fla. Stat.]	25.00
Delinquency final judgment charge [61.14(6)(d) & (e) Fla. Stat.]	25.50 + costs
Prepare of satisfaction document [28.24(8) Fla. Stat.]	7.00
Record satisfaction of delinquency judgment [28.24(12), 61.14(6)(f)(2) Fla. Stat.]	10.00
Central depository fee for support payments [61.181(2) Fla. Stat.]	
- Each support payment up to \$25.00	1.00
- Each support payment between \$25.00 and \$131.25, additional fee	4%
- Each support payment greater than \$131.25	\$ 5.25
Partial release of certificate of delinquency (doc. prep. [28.24(8) Fla. Stat.]	7.00

Miscellaneous Services

Service	Fee
Making a copy of any court record or recorded document by photographic process:	
- To 8½ x 14 maximum, per page [28.24(5)(a) Fla. Stat.]	\$ 1.00
- Larger than 8½ x 14, per page [28.24(5)(b) Fla. Stat.]	5.00
Making a copy of any Board of County Commission public record by photographic process:	
- To 8½ x 14 maximum, per page [119.07(4)(a)1 Fla. Stat.]	0.15
- Larger than 8½ x 14, per page [119.07(4)(a)1 Fla. Stat.]	5.00
Making microfilm copies of any public records:	
- 16mm 100' microfilm roll or less [28.24(6)(a) Fla. Stat.]	42.00
- 35mm 100' microfilm roll (plats only) [28.24(6)(b) Fla. Stat.]	60.00
Audio tape duplication, per tape [119.07(4)(a)3 Fla. Stat.]	10.00
Video tape duplication, per tape [119.07(4)(a)3 Fla. Stat.]	15.00
CD / DVD duplication (except recording info) [119.07(4)(a)3 Fla. Stat.]	25.00
Preparation of document, including signing and sealing per page [28.24(8) Fla. Stat.]	7.00
Indexing each entry not recorded 28.24(9) Fla. Stat.]	1.00
Certifying copies of any instrument in the public records 28.24(3) Fla. Stat.]	2.00
Verifying any instrument presented for certification prepared by someone other than clerk or deputy clerk, per page [28.24(4) Fla. Stat.]	3.50
Searches of records, for each year's search [28.24(20) Fla. Stat.]	2.00
Oath, administering, attesting and sealing [28.24(13) Fla. Stat.]	3.50

Miscellaneous
Services

Service	Fee
Preparing affidavit of domicile [28.24(15) Fla. Stat.]	5.00
For receiving money into the registry of the Court	
- First \$500: [28.24(10)(a)(1) Fla. Stat.]	3%
- Each subsequent \$100 [28.24(10)(a)(2) Fla. Stat.]	1.5%
Eminent domain actions, per deposit [28.24(10)(b) Fla. Stat.]	\$ 170.00
For approving bond [28.24(19) Fla. Stat.]	8.50
Judicial sale and recording title [45.031(1) Fla. Stat.]	70.00
Transfer judgment lien to security certificate, making and serving [55.10(5) Fla. Stat.]	15.00
Transfer mechanics lien to security certificate, making and serving [713.24(1)(b) Fla. Stat.]	20.00
Additional charge for each additional Judgment lien [55.10(5) Fla. Stat.]	7.50
Additional charge for each additional Mechanics lien [713.24(1)(b) Fla. Stat.]	10.00
Subpoena - signing and sealing witness subpoena [28.24(18)(b) Fla. Stat.]	2.00
Preparing witness subpoena or summons [28.24(18)(a) Fla. Stat.]	7.00
Expungement/sealing - sealing or expunging any court file or record [28.24(25) Fla. Stat.]	42.00
For indexing and recording the lienor's certificate of compliance for enforcement of lien by sale of motor vehicle [713.585(4) Fla. Stat.]	10.00
Exemplified Certificates, including signing and sealing [28.24(16) Fla. Stat.] (cost of copies and certification extra in accordance with fees set forth above)	7.00
Home solicitation Permit 68.07 Alachua Code [501.022(2) Fla. Stat.]	100.00
Return check charge [68.065(2) & 832.08(5) Fla. Stat.]	
(if face amount of check does not exceed \$50.00)	25.00
(if face amount of check is \$50.00-\$300.00)	30.00
(if face amount of check exceeds \$300.00 - greater of \$40.00 or 5%)	40.00 or 5%
Restitution payments - receiving and disbursing, per payment [28.24(26) Fla. Stat.]	\$ 3.50
Tax Deed Sale: Processing application, sale, issuance and preparation of tax deed, and disbursement of proceeds of sale other than excess proceeds [28.24(21) Fla. Stat.]	60.00
Disbursement of excess proceeds, each \$100 or fraction [28.24(22) Fla. Stat.]	10.00
Lis Pendens Recording Fee - One Page	5.00
Child Support:	
Delinquency Charge plus costs [61.14(6)(f)(1)]	25.00
Payoff Statement	25.00
Prepare Satisfaction of Delinquency & recording	17.00
Delinquency Final Judgment Charge + cost [61.14(6)(e)]	25.00
Attorney appearing pro hac vice	100.00

***Reopen Fee Information**

Reopen fee does not apply to writs of garnishment, replevin, distress, attachment; motion for rehearing filed within 10 days; motion for attorney's fees filed within 30 days; motion for dismissal after mediation agreement filed; a disposition of personal property without administration; any probate case prior to discharge of personal representative; any guardianship pleading prior to discharge; any mental health pleading; motions to withdraw by attorneys; motions exclusively for the enforcement of child support; petitions for credit of child support; stipulations; responsive pleadings; and cases in which there is no initial filing fee.